

**Minutes of a Meeting of the  
Taupo Dog Training Club Committee  
Held on  
Monday 17th April 2023**

**Present:** Gary Houghton, Raewyn Beattie, Janice Black, Zarak Black, Elizabeth Parnell, Di Houghton

1. **Welcome.** The Chairman declared the meeting open at 7pm

2. **Apologies:** Rachel and Jackie

3. **Minutes of previous meeting.**  
The Minutes were accepted

**Moved:** Raewyn

**Seconded:** Elizabeth

**Carried**

4. **Business Arising/Action Items from previous minutes.**

- a. Need to change postal address for the bank, Dogs NZ and the power company and cancel the post office box

5. **Correspondence**

- a. In – Email from Dogs NZ Agility Committee inviting TDTC to send delegate to Agility Conference in August.
- b. Out – (1) Letter to Dogs NZ CGC Committee regarding CGC responsibilities.  
(2) Letter to Sarah Sayers thanking her for taking Agility Class in Term 1.  
(3) Letter to redDog Digital Marketing requesting quote for IT support.

6. **Treasurers Report.**

**Moved:** Janice Black

**Seconded:** Di Houghton

**Carried**

7. **Other Reports**

Obedience Training – See Attached

Agility – Jackie's recovery time is estimated at approximately 6 months so she will be unable to take agility for Term 2 and Term 3. Janice to continue to take the Novice class and also to take the Foundation class for Terms 2 & 3. If attendance drops off we may reassess having the Foundation class in Terms 2 & 3

CGC Report – CGC assessments scheduled for 22 April – volunteers are required to help with the assessments.

**Moved:** Di Houghton

**Seconded:** Zarak Black

**Carried**

8. **New Business**

- a. Lights – see Grounds and Buildings report. Insurance may cover the light pole that came down in the cyclone. Looking at applying for funding to put in the light for the puppy area and also to possibly update the remaining light poles

- b. Obedience Show scheduled for 13-14 May currently on track. Di and the marching team covering the catering. Alternative arrangements need to be made for the raffle as Jackie is unable to help. Additional scent cloths are being made to cover additional requirements.
- c. Lyn Sayers has agreed to represent the club at the agility conference in August. The club will cover the \$350 registration fee and travel expenses
- d. Obedience show in Nov will have Rally-O component that will be run by the Hawkes Bay Club.

**9. Meeting Closed 8.15pm**

**10. Next meeting. 8 May 2023**

**Attachment:**

- 1. Action List

**ACTION ITEMS 2022/2023**

Item No	Action	Responsibility	Status
01/21	File/compendium of relevant Club information (lease agreement, TDC contacts etc) to be compiled for committee meetings. (CM 14/6/21)	Secretary	Ongoing
02/21	Register of club members to be established as required by Incorporated Societies Act.	Secretary/ Treasurer	Ongoing
05/21	Club to liaise with TKA regarding future use of grounds and MOU. (AGM2021)	Gary/Nigel	Ongoing
10/21	Dog aggression policy to be considered and feedback provided to Gary for incorporation	Gary	Ongoing
11/21	Health and Safety policy to being drafted	Gary	Ongoing
14/21	Look into reducing the number of show weekends that the club undertakes from 4 to 2.	Janice/Bill/Vic ki	Agility shows cancelled Obedience shows still under consideration
12/9/22	Look into PO Box/mailing address for correspondence	Janice/Di	Ongoing
10/10/22	Purchase raised beds for obedience training	Janice	Ongoing