

**Minutes of a Meeting of the  
Taupo Dog Training Club Committee  
Held on  
Monday 13th February 2023**

**Present:** Gary Houghton, Jackie Smith, Di Houghton, Raewyn Beattie, Janice Black, Zarak Black, Elizabeth Parnell

1. **Welcome.** The Chairman declared the meeting open at 6.45pm

2. **Apologies:** Rachel

3. **Minutes of previous meeting.**  
The Minutes were accepted

**Moved:** Jackie Smith      **Seconded:** Zarak Black      **Carried**

4. **Business Arising/Action Items from previous minutes.**  
a. None.

5. **Correspondence**

- a. Quote received for installation of lighting for Puppy area
- b. Letter of resignation from Christina

6. **Treasurers Report.**  
Janice addressed the meeting on various aspects of the Treasurer's report. Donation received from TKA titled 'Stump Removal'. Gary has contacted TKA to advise that we were asked for a contribution to the cost of the additional fencing and hadn't decided to go forward with the stump removal at this stage. TKA advised that we can use the money to offset the fence cost. Proposed that the report be accepted.  
**Moved:** Janice Black      **Seconded:** Di Houghton      **Carried**

7. **Other Reports**

Obedience Training – New term 1 Puppy class 3 level one classes 1 level 2 and 1 variety class. Payments were processed through stripe for the first time. Janice to contact Christina to be able to access payment breakdown.

Agility – Jackie is taking a well-deserved rest from Instructing the foundation class this term. Sarah Sayers has agreed to take the class. Janice to continue to take the Novice class and assist Sarah as necessary with the foundation class. Jackie to send through a current class list to Janice and Sarah.

CGC Report – No CGC class scheduled for term 1

**Moved:** Di Houghton      **Seconded:** Zarak Black      **Carried**

8. **New Business**

- a. Gary has spoken with Larry the fencer to get additional Puppy paddock constructed. Larry is unsure when he can assist as he has long covid. Gary to

talk to PermaPine to see if we can get sponsorship for both the fence posts and a light pole to install lighting.

- b. Quote gained for lighting the Puppy area – cost of 500w is too high have been advised that 200w will be more than adequate so have decided to go with 200w. Quote does not include trenching, Janice to send out email to members to see if a member may be able to assist with this to reduce costs. There are specific requirements for the trench that we need to adhere to. 600mm deep length 45-50 metres. Decision was made to place the new light pole beside the exterior fence with the lights facing back towards the clubroom.
- c. A discussion was held regarding Christina's resignation as not only CGC Coordinator but also as web host and developer. Janice to contact Christina in the hope of getting her to reconsider. The decision was made last year in collaboration with Christina to only offer CGC classes in Terms 2 and 4 due to a lack of available instructors and the impracticality of holding CGC assessments every term. Unfortunately, Christina was unable to take the CGC class in Term 4 of 2022 but at the request of the CGC class the committee agreed that the current CGC class could continue their training and practice with the intention of holding an assessment at the end of 2022. The condition was that as no official instructor was assigned to the class it would only be open to the current participants. At the end of the term the class advised that they were not confident in holding the assessment and were postponing the assessment until the end of Term 1 2023 pending committee approval. This class has continued in Term 1 but despite the website advising that no CGC classes were being held in term 1 and the committee decision to only hold CGC classes in Terms 2 & 4 several members involved in the class have taken it upon themselves to offer CGC classes and have been advising members that CGC classes were running in Term 1. This was done without the knowledge of the committee and Christina, resulting in Christina tendering her resignation in part due to, in her words *"My role as CGC Coordinator (appointed by the committee) has been disrespected. There is a 'group' that seems determined that they know what is better for the club and the CGC program within it."* Christina has done a considerable amount of work on the CGC program and unfortunately this is now lost to us, as well as all the IT support and development. Going forward the likely scenario is we will need to find a new CGC Coordinator.

**9. Meeting Closed 8.05pm**

**10. Next meeting. 20<sup>th</sup> March 2023**

**Attachment:**

## 1. Action List

**ACTION ITEMS 2022/2023**

Item No	Action	Responsibility	Status
01/21	File/compendium of relevant Club information (lease agreement, TDC contacts etc) to be compiled for committee meetings. (CM 14/6/21)	Secretary	Ongoing
02/21	Register of club members to be established as required by Incorporated Societies Act.	Secretary/ Treasurer	Ongoing
05/21	Club to liaise with TKA regarding future use of grounds and MOU. (AGM2021)	Gary/Nigel	Ongoing
06/21	Gary to arrange to show people around the grounds for possible use for the Offside Tournament in Feb 22. (CM 9/8/21)	Gary	On hold - tournament delayed until 2023
09/21	Tina to draw up a club calendar which will be available on website	Tina	Ongoing
10/21	Dog aggression policy to be considered and feedback provided to Gary for incorporation	Gary	Ongoing
11/21	Health and Safety policy to being drafted	Gary	Ongoing
14/21	Look into reducing the number of show weekends that the club undertakes from 4 to 2.	Janice/Bill/Vic ki	Agility shows cancelled Obedience shows still under consideration
12/9/22	Look into PO Box/mailling address for correspondence	Janice/Di	Ongoing
10/10/22	Purchase raised beds for obedience training	Janice	Ongoing